



KILVE PARISH COUNCIL

**DRAFT Minutes of the Full Council Meeting held on
16th January 2024 at 18300hrs
in Kilve Village Hall**

Present:

Kilve Parish Council	Initials	Present	Other	Initials	Present
Steve Collins (Chair)	SC	Y	Somerset County Councillor Hugh Davies	HD	N
Bruce Eyley (Vice Chair)	BE	Y	Somerset County Councillor Rosemary Woods	RW	Y
Elizabeth Grigg	EG	Y			
David Conneely	DC	N	Members of the Public	MOP	1
Pat Hayward	PH	Y			
Steve Skinner	SS	Y	Clerk – Karen Scott	KS	Y

Key: Proposed P:XX, Seconded S:XX (XX = initials)

- 001/24 To receive apologies for absence and approve reasons given.** Cllr DC sends his apologies due work commitments. Agreed to accept the apologies.
- 002/24 Declaration of Interests.** None.
- 003/24 To approve and sign as a correct record of the minutes of the Parish Council meeting held on 28th November 2023.** Amend that the website is hosted by Somerset West and Taunton. Approved and signed.
- 004/24 Update on outstanding actions:** See action list.
- 005/24 Public Participation:** None.
- 006/24 Receive Report from Cllr H Davies:** See under Reports for January 2024 meeting.
- 007/24 Receive report from Cllr R Woods:** See under Reports for January 2024 meeting.
- 008/24 Finance – Clerk**
- i. **To Review budget spend to date:** Reviewed
 - ii. **To report income received and invoices paid since last meeting:**
 - Income
 - Interest November - £5.22
 - Interest December - £5.01
 - Expenditure
 - Clerk Salary – November & December
 - PAYE (Clerk Salary) – November & December
 - Homeworking Allowance – November & December
 - Curry's (Laptop and Warranty) - £493.97** to be added to asset register and insurance.
 - Scribe (Finance Package) Inv 4848 - £414.72
 - SALC affiliation Inv 2510 - £106.08

- iii. **To approve invoices still to be paid:**
 - a. SALC (GDPR training) Inv 2915 £105.00
 - b. Holford & District Village Hall (meeting) Inv 1920515 £6.00
 - c. Kilve Village Hall (meeting) Inv 10 £13.50
 - d. Kilve Village Hall (meeting) Inv 11 £35.00
 - e. Kilve Village Hall (meeting) £26.50
- iv. **To review and agree account balances as at 31st December 2023:** Reviewed, agreed. Bank Statements and Scribe Summary signed by SS.
- v. **To update on grant and HMRC current position:** The grant payment request has been submitted to Protected Farming Landscapes and KS has now completed all the submissions requested by HMRC and the account balance should now be zero.
- vi. **To review proposed budget for 2024/2025.** – see attached budget. Reviewed and agreed.
- vii. **To agree precept request for 2024/2025.** Precept request of £11,153.00. All agreed.

009/24 Updates from Parish Councillors as at 31st December 2023

- i. **Cllr Collins: Finance and Political.**
 - a. **Crisis contingency Plan Update:** Quotes for items are being sought.
- ii. **Cllr Eyley: Planning, Policies and Procedures.**
 - a. **Planning –**
 - i. Material change to Hinkley Point C order 2013. Agreed that the Parish Council Response will positively support the move away from broadcasting sound into the marine environment and implementing the mitigation projects instead. BE will submit response.
 - b. **Hinkley Point C –** The new chief exec will be Ben Ring.
 - c. **Kilve Traffic Committee –** BE & GG met with Matthew Prince regarding quiet Lanes. There is currently a recruitment embargo for Somerset Council, However, the 40mph speed limit change between Holford and Kilve is in plan for 2024 as is installing double yellow lines to make exiting from Pardlestone Lane safer. The wall in Sea Lane and the erosion in Pardlestone Lane will also be repaired. There are further questions and we are still waiting on a response from Somerset Council Highways. A grant request was submitted for fingerposts on the Hilltop Jubilee Footpath. The request has been approved subject to sight of the Kilve PC Safeguarding Policy.
 - d. **Review of Policies and Procedures**
 - i. **Safeguarding Policy –** All agreed and EG will be the safeguarding officer. KS to update the policy.
- iii. **Steve Skinner: Environment.**
 - a. **LCN –** No update, next meeting is at the end of January.
 - b. **Hilltop Jubilee Footpath:** Stock Control Gate. A letter has been received from the Landowner, requesting that the Parish Council install a sign (at the parish council's expense) requesting that the gate be left open unless it is being used when moving stock. KS posted a request on the Kilve Community Facebook page which has received a number of comments. This will be updated following this meeting. After discussion, it was agreed that a

sign will be installed with the words “Stock Control Gate, Please Leave Open”. All agreed.

- c. **Hedging plants** – 60 (free) hedging plants have been ordered for the Christopher Robin Park, due in November.

iv. **Cllr Grigg: Well-Being** – See attached.

010/24 Matters of Report. None.

011/24 Correspondence. None

012/24 Provisional Date for Village Day – 27th April. EG will check whether the Village Hall Committee are happy to hold it on that date. Once confirmed KS will see whether there could be a presentation regarding the need for Foster Carers.

013/24 Date of next meeting: Tuesday 19th March 2024 at 18:30hrs – venue Kilve Village Hall.

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