

## KILVE PARISH COUNCIL

**Actions as at 28<sup>th</sup> November 2023**

Reference Number	Minute No	Description	Who	Date required or update	Status
150322/5	1403/22	<p>19/09/23 Chantry Tea Rooms/garden had a wall that was leaning and that has been reduced in height and repaired.</p> <p>A contractor will be installing stone chippings around the Chantry ruins to aid access.</p> <p>The bulbs planted last year have been washed away, so will be replaced.</p> <p>Pothole filling has been washed away and will be replaced.</p> <p>Awaiting trustee agreement regarding replacing the posts and further planting.</p> <p>28/11/23 – still awaiting a decision on the posts. Currently the estate are planting more bulbs.</p>	BE	16/01/2024	Open
031022/3	069/22 iv a.	<p>Obtain a copy of the signed certificate of completion from Freshair Fitness</p> <p>17/01/2023 – carried forward</p> <p>16/05/23 – KS will now take this forward but waiting for contact details from SB</p> <p>18/07/2023 – Still outstanding</p> <p>28/11/2023 The form was completed with Freshair fitness and they hold it.</p>	KS	28/11/2023	Closed
170123/2	010/23 iii	<p>Obtain quotes to repair the bus stop</p> <p>21/03/2023 – ongoing awaiting receipt of the quotes</p> <p>16/05/23 – despite asking a number of companies and chasing, we still only have one quote to repair the bus stop. KS will progress the insurance claim using that quote.</p>	KS	19/03/2024	Open

		<p>18/07/23 – DC stated that the Bus Stop was too damaged and that it needs raising to the ground and re-building. Agreed that DC will arrange to have it demolished (chapter 8 requirements) and move the bench to the Christopher Robin Park.</p> <p>19/09/23 Check whether the insurance will cover costs associated with disposal of the bus shelter.</p> <p>28/11/2023 The insurance will cover the costs of disposal. Claim in progress</p>			
170123/4	011/23	<p>Find out what is happening to the damage outside Kilve Court entrance.</p> <p>16/05/23 – The Kilve Court post has been repaired. However, Kilve Court do not think that the damage to the finger post was caused by anyone visiting there but are happy to help with the repairs. KS is aware of 2 possible sources of funds to repair them.</p> <p>18/07/23 SC will check with Kilve Court</p> <p>28/11/23 – the brick work has been completed. The finger post will be repaired in December.</p>	SC	28/11/2023	Closed
160523/2	048/23	<p>Create a spreadsheet to record the responsibilities for maintenance of Kilve PC assets</p> <p>18/07/23 Outstanding.</p> <p>19/09/23 Update with respect to the decision not to replace the beach benches/picnic tables</p>	KS	16/01/2024	Open
190623/4	068/23	<p>HMRC issue. There is an historical debt caused by non submission of returns to HMRC. The actual problem of submitting the returns has been resolved but HMRC required KS to write to them to ask that the fees are waived. The debt is currently with a debt collector. Letter sent.</p> <p>18/07/23 Chase in August</p>	KS	16/01/2024	Open

		19/09/23 Some charges have been removed. Will continue to chase 28/11/23 the fines have been refunded. KS to submit monthly returns to reverse the HMRC suggested PAYE and NI for the relevant months over a number of years.			
190923/1	094/23	Check the requirements for Kilve PC to support the Village Xmas Tree 28/11/23 complete	<b>KS</b>	28/11/2023	Closed
190923/2	097/23	Obtain quotes to enable a .gov.uk email facility. 28/11/23 complete	<b>KS</b>	28/11/2023	Closed
190923/3	098/23	Obtain a copy of Kilve Court Permissive Path agreement	<b>SC</b>	16/01/2024	Open
190923/4	098/23	Apply for a grant for the finger posts on Hilltop Jubilee Path. 28/11/23 Complete	<b>BE</b>	28/11/2023	Closed
281123/1	109/23 vi	Christmas Lights on tree in front of the Village hall. Check whether the Village Hall committee will be happy to illuminate the tree in front of the hall and arrange the relevant electrical work if applicable	<b>EG</b>	16/01/2024	Open