

KILVE VILLAGE HALL COMMITTEE

Minutes of Meeting held on 7 November 2023, 10.00 Village Hall

- 1 Members present: Kath Cook, Frances Mayor, Brian Ward, Barry Whitehead, Sarah Hayward, Elizabeth Grigg (chair), Claire Heather. Apologies for absence from Sheila Collins.**
- 2 Last meeting minutes signed as true record.**
- 3 Matters arising. Seek help with a working party in the garden next spring; BrW will cut back what is appropriate now.**
- 4 Financial report of Accounts. Thanks to SC for the comprehensive sets of accounts. SH will handle cash while SC is away.**
- 5 Maintenance. BaW, BrW. The outside painting is done. Maintenance papers are filed. One heater is not working properly; BaW will ask Manchips to look, to repair or replace; if the latter, investigate whether we use app to control timing for heating the hall an hour before a booking, or perhaps a more “diary” based time control. BrW will fix the green village hall sign on the front of the building, removing the white one. New drill bits are needed.**
- 6 Bookings. FM. As normal. The Council will book a day next May for elections.**
- 7 Events. Barn dance 18 November. Tickets £15, almost 30 sold; 40 will mean we break even; we need tickets to be sold by 16th; baguettes or buns to be purchased, additional cheese, ham, salads, pickle, butter, lemonade and apple juice; beer already ordered, order cider polypin only if 40 or more tickets sold. We will meet in hall 10am to assemble plates. We have decided against a raffle.**

Eugene Brandon will host bingo on 13 January 2024, £5 per book of 5 games, prizes (some small, cash preferred), bar available, bring own snacks. He will host the quiz on 24 Feb but won't devise the questions; we will have to provide questions for a few rounds ourselves, perhaps music (SH and Pat), Sheila Sharp, and several more; fish and chips. Cri du Canard, Thursday 21 March, French Bal,

music and simple line dancing. Open gardens early June.
We have new signs outside in which to slot hall events. SH will insert Barn Dance date. Other events notices to be inserted by whichever one of us is involved.

8 Policies. Safeguarding. EG will circulate ACRE suggestions, then we comment. We suggest “working to resolve conflict” rather than avoiding it. “Toilet” to be replaced by “lavatory”. Social media, equal opportunities and environmental policies satisfactory. Licensing and insurance come under finance policy, which SC has drafted and sent out; neither SH nor anyone else has had a chance to look at it; SH/SC will look at revised version to be approved at next meeting.

9 Bar Rules. We must all be aware of under age drinking, etc, and make sure notices, including prices, are displayed under our licence stipulations. Refusals register is kept with notices in Denovan cupboard and will be completed if the need ever arises.

10 Coffee Morning and 100 Club. Bacon Baps took about £70, thank you to Heather Blackley for helping KC, net profit £30. 100 Club winners Mark Walton and Ian Pickering.

11 AOB. (1) EG has confirmed that we no longer need Food and Hygiene Registration for the hall. (2) Miller and Parker Agriculture have requested a pitch in the car park to sell their burgers; advise them to speak to the council but offer them a place in a coffee morning to sell their wares. EG may suggest Painswick Pets has a stall, though setting up/packing up can be lengthy (CH will assist!) (3) Invoicing for borrowed items should be formalised, at £1 per item per night. Send invoice to Hood for their borrowing of our cloth covered chairs, since they borrow regularly and are slow (!) to return them. Also Pumpkin Patch borrowed tables, not yet returned. SH to contact Louise to get them back.(4) More welcome packs needed. (5) Calendars here, will be placed in Stores and sold at events.

12 Date of next meeting Tues 5 December, 2pm. Meeting ended 15.15 CSH

