

KILVE VILLAGE HALL COMMITTEE

Minutes of Meeting held on 3 October 2023, 13.30 Village Hall

- 1 Members present: Kath Cook, Frances Mayor, Brian Ward, Barry Whitehead, Sheila Collins, Sarah Hayward (chair), Claire Heather. Apologies for absence from Elizabeth Grigg.**
- 2 Last meeting minutes agreed.**
- 3 Matters arising. The second set of inserts for the village sign are here and a meeting arranged for 1.30pm 11 October to decide on positioning.**
- 4 Financial report of Accounts. SC has sent out accounts for September and for the last six months. Electricity account has been renewed for 3 years with EDF, the charges now being double. The church will supply us with a Sum Up machine. Hall hire is down a little. The hire of tables for a pumpkin sale/display has not been confirmed. FM, SC, SH have worked on the Scribe booking system, which seems to be working.**
- 5 Maintenance. BaW, BrW. The accessible toilet modifications have been completed.**

The outside painting has started, slowed by rain, painter now on holiday; the price will increase by £500 to £1000 from £2500, as the soffits are in a worse state of decay than was previously apparent. Fire checkups should be carried out annually; the fire service will not provide this service, BaW will do this. We need to put a heat detector in the kitchen with an alarm; another alarm should be put outside the kitchen, then warnings given as necessary; we will put another alarm elsewhere should the above prove to be inadequate. The monthly checks on electric points, water, fire doors have been done.

KC will provide a folder to keep the maintenance papers together. The pond work has started well and Simon Blackley suggests we might be able to muster a working party for the garden, as Pete Stone doesn't have enough time and it's rained too much. BrW will

lead this, date tbc. rBrW has agreed to be the Health and Safety officer.

- 6 Bookings. FM. As normal, no extras.
- 7 Events. Cheese and wine and calendar photographs. Cheese is ordered from Sara's Dairy, aim to have 60 bottles of wine, apple and orange juice, crackers and grapes, napkins.
Barn dance. Tickets £15, £5 for food for committee members; SH to source casks of beer and cider. Raffle with four decent prizes.
FM will suggest possible dates to Eugene Brandon for quiz and bingo, 13 Jan and 10 or 17 Feb 2024.
Other suggestions: Disco? Kilve Voices put on film theme event.
- 8 @2 Theatre autumn programme not for us
- 9 Children's artworks for jubilee. BaW and BrW will fix these to a board which can be hung and moved as required
- 10 /11 Policy Reviews: Unimportant ones sent by email, for agreement at following meeting. Referring to CCS advice, Safeguarding could be improved, SH,EG; FM will be deputy officer. Equal Opportunities to be transformed by SH and emailed for next meeting. Complaints policy OK.
- 12 Coffee Morning and 100 Club. Winners Arthur Williams, Steve Collins. November bacon baps; SC to check on frozen baps, have bacon already

Date of next meeting Tues 7 November, if EG in agreement.

Meeting ended 15.15

CSH