Logo, company name

Description automatically generated

Farming in Protected Landscapes Programme

Application form

Before you begin:

* Contact the Farming in Protected Landscapes (FiPL) Officer at the Quantock Hills AONB Service: Katie Read, [katie.read@somerset.gov.uk](mailto:katie.read@somerset.gov.uk), 07977 412249
* Read and understand the application guidance. You can find more information in the ‘Guidance for Applicants’.

The application form

The application form is made up of a number of sections. Please ensure you fill in all the required sections.

|  |  |
| --- | --- |
| **Required** | |
| Before you begin | Consents and Permissions |
| Section 1 | Applicant details |
| Section 2 | Project details |
| Section 3 | Project application |
| Section 4 | Project costs |
| Section 5 (optional) | For Collaborative farmer group applications only |
| Section 6 | Declaration and close of application |
| **Supporting documents** | |
| Annex A | Project costs table |
| Annex B | Not registered for VAT form |

**Before you begin**

**Consents and Permissions**

Before you apply for your project, you must make sure that you will be able to obtain all the consents and permissions required.

You are responsible for arranging all relevant consents, permissions, exemptions and written advice needed for your application. You will not be offered an agreement without all the necessary consents and permissions being in place.

To make sure you submit a valid application:

* identify the consents and permissions you need as soon as you start your  
  application. This will depend on any designations attached to the land included in the application and on the activities and items that you are applying for in your application. You can speak to your farm engagement officer for advice on this.
* contact relevant organisations for advice and consents, where required
* be able to provide your Protected Landscape with the evidence needed to support your application.

You may be unaware of some of the consents and permissions you need until after you have received advice. You should talk to your farm engagement lead about the relevant organisations to contact for advice and to gain consent or permission.

**Section 1: Applicant details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Main contact** | | | | |
| Full name | Gregory J Glendell | | | |
| Daytime telephone number | 01278 741189 | | | |
| Email address | [kilvepcclerk@gmail.com](mailto:kilvepcclerk@gmail.com)  [mail@greg-parrots.co.uk](mailto:mail@greg-parrots.co.uk) | | | |
| Business name  *If a collaborative application, please list the lead farmer (the contract holder's) name* | Kilve Parish Council | | | |
| Position in business | Parish council representative | | | |
| Business postcode  *If a collaborative application, please list the lead farmer (the contract holder's) postcode* | TA5 1DZ | | | |
| Website address (if applicable) |  | | | |
| Is your land holding located in an area classified as a Severely Disadvantaged Area (SDA)?  *Please tick*  If this is a collaborative farmer group application, please state how many land holdings are in an SDA | Yes | | |  |
| No | | | X |
| Please state how many land holdings are in an SDA if this is a collaborative farmer group application | | |  |
| What is the size of your total land holding(s) (in hectares)? | ha | | | |
| If this is a farmer group application, please list the size of the land holdings of all farms part of this application. | *Please insert new rows if necessary.* | | | |
| Cecily Dorey: 5.86 ha | | | |
| Nicholas Thorne 357 ha | | | |
| Total: 362.86 ha | | | |
| ha | | | |
| ha | | | |
| ha | | | |
| Which option best describes you?  *Please tick.* | Landowner | |  | |
| Tenant | |  | |
| Other (please state) | | Parish representative applying on behalf of Kilve parish council & 2 landowners | |
| What are the main activities of your business?  *Please tick all that apply* | Dairy | | |  |
| Sheep | | |  |
| Beef | | |  |
| Arable | | |  |
| Forestry | | |  |
| Public access | | |  |
| Diversification | | |  |
| Other (please state) | Local government | | |
| Have you or your business previously received funding from the Farming in Protected Landscapes programme?  *Please tick yes or no* | Yes | | |  |
| No | | | X |
| Is yes, please specify the total amount of the FiPL grant(s) received and the project reference number(s).    KPC has not received any funding, but  One of the landowners involved, N Thorne, has a FiPL agreement for a total grant amount of £3,967.38, ending in March 2024. For other works not included in this application. | | | |
| To help us publicise the programme in the future, please tell us how you first heard about it.  Please select one option only for our reporting purposes.  *Please tick* | Word of mouth | |  | |
| Protected Landscape website | |  | |
| Protected Landscape event | |  | |
| Social media | |  | |
| Defra Communications | | X | |
| Other (please state) | |  | |

**Section 2: Project details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Location of this project**  You will need to ensure that you attach a map of the project to your application. The map will need to include the holding boundary and the location of the items/activity for which you are requesting funding. | | | | |
| Location postcode (required) | | |  | |
| Please list the single Business Identifier (SBI) number of the holding and/or of the land involved in the application and the Parcel ID(s) of all the land involved in the application.    Please state in RLR format (e.g., AB1234 5678). | SBI | | Parcel ID - RLR | |
| *Please insert new rows if necessary* | | | |
| Thorne: 106753938 | | ST1542 2696 | |
|  | | ST1542 2982 | |
| Cecily Dorey n/a | | n/a | |
|  | |  | |
|  | |  | |
|  | |  | |
|  | |  | |
|  | |  | |
| **The land where this project is being delivered** | | | | |
| If this project will be delivered on a farm/land, please provide the area in hectares of the farm holding where the project activity will be delivered. | | | 6.7 ha | |
| If this project will be delivered on land classified as Severely Disadvantaged Area (SDA), please state the area in hectares of the SDA land where the project activity will be delivered. | | | 0 ha | |
| **Double funding**  A project cannot receive funding for activities or works that are already being funded by another Government scheme or programme as this would be double funding.  This could include activities or work that you are applying for or have previously received funding from another Government scheme or programme.  Examples might include:   * Environmental Stewardship * Countryside Stewardship Scheme * Farming Investment Fund * Protected Landscape schemes * Growth Programme * LEADER * Countryside Productivity * Green Recovery Challenge Fund | | | | |
| Have you (or the owner or tenant of the land affected by the application) received or applied for any other funding for the same activities or works that you are applying for in this programme?  If yes, your Protected Landscape will need to explore the reason for your response with you further.  *Please tick* | | | Yes |  |
| No | X |
| **Protected Sites** | | | | |
| Will this project be delivered on a protected site, for example a SSSI?  *Please tick* | | | Yes |  |
| No | X |
| If yes, please provide details of the site and protection. | | | | |
| Name of Site | |  | | |
| Site reference (if known) | |  | | |
| Type of protection | |  | | |

**Section 3: Project application**

|  |  |
| --- | --- |
| **This project** | |
| Project title  *e.g. Habitat creation and water quality improvement at Home Farm* | Rowditch Lane to Kilve permissive bridleway |
| Please give a short description of this project  *e.g. Planting 300m hedgerow with hedgerow trees, sow 30ha of wildflower meadow and restoration of 2 dew ponds* | Creation of a permissive bridleway of 432m running parallel to the A39, enabling off-road access to walkers, horse riders and cyclists. Return of 3m wide path area from arable/grass ley to species-rich grassland by cessation of tillage and ecological succession. (See Map 1 for path route). Growing on of some hedgerow trees to unflailed standards; planting of a few native species trees. |
| Expected start date  DD/MM/YYYY | 14/05/2023 |
| Expected completion date  DD/MM/YYYY | 31/03/2025 |
| **Project Outcomes** | |
| **Project summary**  A description of this project. | |
| Please provide an overview of your project.  Please tell us about your project ensuring that you cover all the activities that will be part of your project and each stage that will be taken for this project from start to finish. | To create a new 432m long permissive bridleway between Rowditch Lane and Kilve Village. The schedule of works is summarised in the table below:   |  |  |  |  | | --- | --- | --- | --- | | **Description** | **When** | **Who** | **FiPL funding basis** | | Remove hedgerow sections | March 2022 | Volunteers cut bushes down to ground level in the 3 gaps. | None | | Regrading of path | April 2022 | Contractor | None | | Route opens | June 2023 | Kilve Parish Council | CS permissive access rates, HN1 & HN4 | | Installation of 1 no bridle gate with hanging and slamming posts | Mid May 2023 | Contractor | CS access capital item AC1 | | Installation of 1 no field gate | Jun 2023 | A Salvidge | None | | Installation of 2 no finger posts | Jun 2023 | Parish council volunteers | None | | Installation of 175m stock fencing | Jun 2023 | Contractor | CS rate FG2, £7.47/m | | Mark 6 to 10 hedgerow trees for growing on | Sept 2023 | KPC volunteers | None | | Plant native spp trees | Dec 2023 | KPC volunteers | None | |
| What is the demand for this project and need for delivering it in the proposed location? | Residents (via Kilve parish council) have expressed a desire for this path for over 25 years (Kilve News, April 1997). Holiday makers/campers, (incl. Hundreds of DofE participants at Moorhouse Farm) cyclists and horse riders require safer off-road access between Kilve and Holford, avoiding the use of the A39. This path allows off-road access for all, to Kilve's shop/PO, village hall and pub from Rowditch Lane /Hilltop Lane. |
| What do you expect this project will achieve? | * Improve connections between exiting RoW network locally * A safe route for pedestrians, cyclists and horse riders between Rowditch/Hilltop Lane and Kilve * Reduced vehicle use to access amenities in Kilve (pub and shop/PO). * Improved biodiversity with tree-planting and hedge trees being grown on. |
| **Quantock Hills AONB Management Plan Priorities**  This project must contribute towards the priorities of the Protected Landscape the project will be delivering in. You should read the [Quantock Hills AONB management plan priorities](https://48fa8ee2-f61a-422a-9950-c815534779fc.filesusr.com/ugd/11909d_b0b42c11928d45d9a753c748a71fba6c.docx?dn=Quantock%20Hills%20AONB%20management%20plan%20priorities.docx) before answering this question. | |
| How will this project contribute towards the local priorities/management plan of the Quantock Hills AONB with reference to specific priorities? | The project supports the ‘Access, recreation and wellbeing’ priority of the Quantock Hills AONB Management Plan: “To provide high quality public access in appropriate areas of the Quantocks, promoting the health and wellbeing benefits of recreation in the AONB while minimising adverse environmental impacts.”  This is achieved by establishing a new permissive bridleway, enhancing the RoW network locally. |

|  |  |  |
| --- | --- | --- |
| **Programme outcomes**  There are several outcomes that this programme is aiming to deliver on, across four key themes: Climate, Nature, People and Place. The project must deliver against at least one of the programme outcomes. You can find out more about the themes and outcomes in the accompanying ‘Guidance for Applicants’. | | |
| Please indicate the outcomes that the project will deliver against and how they will be delivered. | | |
| *Column A* | *Column B* | *Column C* |
| **Theme** | **FiPL programme outcomes** | The FiPL programme has a series of outcomes it seeks to achieve (as detailed in Column B).  The majority of projects will not deliver for every theme and outcome.  For the themes that are relevant to your project, you must make clear which outcomes the project will deliver against.  **Fill in the relevant boxes with details of the project activities. You will need to make clear:**   * **What the activity is** * **How it will deliver the outcome** |
| **Climate** | C1: More carbon is stored and/or sequestered |  |
| C2: Flood risk has been reduced |  |
| C3: Better understanding among farmers, land managers and the public as to what different habitats and land uses can deliver for carbon storage and reduced carbon emissions |  |
| C4: The landscape is more resilient to climate change |  |
| **Nature** | N1: There is a greater area of wildlife rich habitat | Path width of 3mtrs will succeed to a more diverse grass/herb community with the cessation of tillage operations here and sowing of species-rich grass/herb mix. |
| N2: There is greater connectivity between habitats |  |
| N3: Existing habitat is better managed for biodiversity |  |
| N4: There is an increase in biodiversity | This is achieved by establishing new trees. |
| **People** | PE1: There are more opportunities for people to explore, enjoy and understand the landscape | Allows the public to gain better access and enjoyment of the countryside and allows improved connectivity between existing rights of way within the AONB and beyond. |
| PE2: There are increased opportunities for more diverse audiences to explore, enjoy and understand the landscape |  |
| PE3: There is greater public engagement in land management, for example through volunteering | KPC volunteers will carry out litter clearance and minor maintenance works along the path |
| **Place** | PL1: The quality and character of the landscape is reinforced or enhanced | Some hedgerow trees growing on and planting of more trees will enhance the landscape. |
| PL2: Historic structures and features are conserved, enhanced or interpreted more effectively |  |
| PL3: There is an increase in the resilience of nature friendly sustainable farm businesses, which in turn contributes to a more thriving local economy |  |

|  |  |
| --- | --- |
| **Ability to deliver** | |
| Who will be involved in delivering the project?  Please explain how they will contribute to the project’s delivery. | Greg Glendell is managing this project on behalf of Kilve Parish council, and with the consent of the landowners (please refer to attached agreements). Mr Glendell will oversee all project stages, instruct contractors and volunteers, and liase with landowners. Mr Glendell will also manage this FiPL application, liasing with the AONB, and will be the signatory to any FiPL agreement, responsible for distributing grant funding.  Please refer to the table on page 7 which describes how activities are assigned to volunteers, contractors etc. |
| How will you ensure that the project delivers to your anticipated timeframe and within each financial year?  Please make clear the steps you will need to take to achieve your key milestones and successfully deliver your project. | Please refer to the schedule on page 7.  Landowner agreements are in place, have been shared with the AONB, and Mr Glendell has provided evidence to the AONB that planning permission is not required. |
| Tell us how you will baseline your starting point and how you plan to measure the progress the project is making against its intended FiPL outputs/outcomes. | The baseline is that there are no RoW on this route and no trees within hedgerows allowed to grow on to their full size. The project will be considered successful when the  new route is accessible to all users, and in use.  K P C will monitor levels of public use of the path 6 months after its completion. |
| **Sustainability and legacy of projects** | |
| What will happen to the project once the funding ends?  Describe how the project will:   * have a lasting positive impact for the Protected Landscape and others * continue for the longer term * increase the sustainable resilience of your farm | We envisage that at the end of the FiPL funding, the project will continue.  KPC has the option of supporting this path indefinitely.  If the level of use of the path causes erosion  or poaching or the need for bridle steps and surfacing of poached areas etc. the parish council will support such extra works financially should they prove necessary to ensure continued use of the path by the public. With the landholders’ consents, KPC will suggest a number of hedgerow trees are marked and allowed to grow on to standards (not be trimmed/flailed). In addition, KPC will ask the two landholders that a number of native species trees be planted within the site shown on the map and KPC volunteers will do this work. |
| **Evaluation**  In submitting this application, you confirm that you will work with your local Protected Landscape team to participate in a proportionate project evaluation and, if required, feed into programme evaluation led by the programme external evaluation team.  You may choose to opt out of the evaluation at any time by contacting your Protected Landscapes officer. | |

**Section 4: Project costs**

**Please complete Annex A.**

**You must discuss the project and seek support from your Farming in Protected Landscapes officer to complete this section.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project costs and funding** | | | | | |
| **Quotes** | | | | | |
| If any of your project costs are based on an actual cost basis, please list the quote(s) you have or the sources of benchmarked cost(s) in the Application Template Annex A. You must include copies of the quote(s) / benchmarked cost(s) with your application.  Where an activity has a CS equivalent, costs must be at the same payment rate and the same intervention rate. Please ensure you make clear why the chosen specification and costs are necessary to achieve the project outcomes. Funding will be based on the lowest quote. Where the chosen supplier of a product or service is not the cheapest available, please also provide a clear explanation as to why you have opted for the higher quotation.  *For further information on the requirements for quotes, please refer to the Guidance for Applicants.* | | | | | |
| **Match funding** | | | | | |
| If this project includes any match funding, please describe what this is and attach details including value, terms and source(s) of funding with your application.  Please note match funding in the programme refers to third party funding only and does not include your own funds or contribution to the project.  The total value of the match funding should be entered in both Annex A and the Project Funding Summary table in this application template. | | | | | |
| **VAT** | | | | | |
| If you are able to reclaim VAT from HMRC, please exclude VAT from the figures given in this project costs section and Annex A.  If you are not VAT registered, you will be able to include VAT in the project costs and your grant request, but you must complete Annex B (Not Registered for VAT Form) and include as part of your application. | | | | | |
| Are you VAT registered? | | Yes |  | No | X |
| If yes, please state your VAT number. | |  | | | |
| **Project funding summary**  You must ensure you complete Annex A to provide a full account of your costs to accompany your application.  To note: “Match Funding” applies to third party funding only and does not include any contribution of your own funds to the project. | | | | | |
| **Description** | **23/24** | **24/25** | | **Total** | |
| Total Applicant Contribution to Project (£) |  |  | |  | |
| Total Match Funding (£) |  |  | |  | |
| Total FiPL Grant Request (£) | £2,940.55 |  | | £2,940.55 | |
| **Total Project Cost (£)** | **£2,940.55** |  | | **£2,940.55** | |

***Please only complete this section if this is a collaborative farmer group (a group of farmers) application*.**

**Section 5 – Collaborative farmer group applications**

In order to progress your collaborative group application, you will need to have or secure a partnership agreement (s) with all participants in the project’s collaborative farmer group and yourself/your organisation (the third party). You must enclose a copy of the partnership agreement (s) for the application to continue.

|  |  |  |
| --- | --- | --- |
| **Please select one of the following options to outline why you are applying on behalf of the collaborative farmer group.**  *Please tick.*  Where the application references ‘you’ that will apply to who is completing the application on behalf of the collaborate group. | | |
| I am the lead applicant, part of the collaborative farmer group and acting on their behalf. I will be distributing the resources to the group, managing the application process and reporting on the progress of the project. | |  |
| I am a third party, not part of the collaborative farmer group but acting on their behalf as the applicant. The third party will distribute the resources to the group, manage the application process and report on the progress of the project. | | X |
| Please state the names and roles of those within the collaborative farm group delivering the applied for project:  Name Project role | | |
| *Please insert new rows where necessary* | | |
| Greg Glendell/Kilve Parish Council | Applying on behalf of Kilve Parish Council, and on behalf of the following land owners and farmers. | |
| Nick Thorne | Farmer/landholder of part of the project area | |
| Lady Cecily Dorey | Landowner of part of the project area | |
| Anthony Salvidge | Tenant farmer, farming part of the project area | |
|  |  | |
|  |  | |

If your group has a constitution, please email/include this with your application.

**Section 6: Declaration and close of application**

I declare that the information given in this application is correct to the best of my knowledge, and that if any of the information changes, I will inform the Quantock Hills AONB Service immediately.

I confirm that I have the necessary land management control or approval, as stipulated in the guidance for applicants, to be able to fulfil the requirements of all activities applied for in this application.

I confirm that I have full authority and capacity to represent and bind the applicant(s) and business named at Section 1 ‘Applicant details’.

Name…Gregory Glendell……………………………………….

Position…Kilve Parish Council; rights of way officer……………...............

Signed…… ……………………………………

Date……11th May 2023………………………………………

**Privacy Statement**

In submitting your application and declaring the information in your application correct, you consent to the [insert PL organisation name] sharing any information provided to the Department for Environment, Food and Rural Affairs (Defra) – including their arm’s length bodies, including Rural Payments Agency, Natural England, and Forestry Commission – for the monitoring of the programme and to complete dual funding check processes.

With respect to the processing of Your personal data, [insert PL organisation name], Defra and its arm’s length bodies will implement and maintain appropriate technical and organisational measures to ensure a level of security appropriate to that risk, including, as appropriate, the measures referred to in Article 32(1) (a), (b), (c) and (d) of the retained EU law version of the General Data Protection Regulation (Regulation (EU) 2016/679), transposed into UK Law by the Data Protection, Privacy and Electronic Communications (Amendments etc) (EU Exit) Regulations 2019).

**Data Controller:** Somerset County Council (Registration Z5957592) ([www.somerset.gov.uk/privacy](https://eur01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.somerset.gov.uk%2Fprivacy&data=04%7C01%7CIPorter%40somerset.gov.uk%7C75aced68edd847eae3c408d932521b34%7Cb524f606f77a4aa28da2fe70343b0cce%7C0%7C0%7C637596150482356091%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=60oz9i98kuw9UsDD1e3nKykwIQIwJrLEBhC4bMfbOYk%3D&reserved=0))   
**Purpose for processing:** Data is collected to allow the Quantock Hills AONB Service to process your application, to undertake required checks ensuring eligibility for funding and to allow a funding agreement to be entered into between the Somerset County Council (Quantock Hills AONB Service) and the applicant if required.

**Categories of personal data:** As above and collection of data from other agencies including the Rural Payments Agency, Natural England, Forestry Commission and Historic England on other relevant agreements to ensure no double funding.

**Legal basis for processing:** Article 6(1)(e) – processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

**Data sharing:** Data collected will be shared with the Department of Environment, Food and Rural Affairs (defra) including its non-ministerial departments, executive agencies and executive non-departmental public bodies.

**Data storage:** The data collected on this form will be retained for a period of 6 years beyond the end date of the applicants agreement and it will not be transferred outside of the UK/EEA.

**Your rights**: You have a number of rights in relation to your personal data.  Please see [Your rights on the information we hold about you (somerset.gov.uk)](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.somerset.gov.uk%2Four-information%2Fyour-rights-on-the-information-we-hold-about-you%2F&data=04%7C01%7CIPorter%40somerset.gov.uk%7C75aced68edd847eae3c408d932521b34%7Cb524f606f77a4aa28da2fe70343b0cce%7C0%7C0%7C637596150482356091%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=vNJ3A9LgKB23X60tiB1KfbjSdaHU4X5cr2ontyq8QnQ%3D&reserved=0) for further details.  You also have the right to complain about how we use your data to the Information Commissioner’s Office ([Make a complaint | ICO](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fico.org.uk%2Fmake-a-complaint%2F&data=04%7C01%7CIPorter%40somerset.gov.uk%7C75aced68edd847eae3c408d932521b34%7Cb524f606f77a4aa28da2fe70343b0cce%7C0%7C0%7C637596150482366047%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=NFItJNfSvx4%2F0w1FO0pgMpK5cvAOYPKOjAx56nwxg6c%3D&reserved=0)).

**What to do next?**

You must sign your application form before it can be processed.

If you have added an electronic signature to the declaration then you can email it to [katie.read@somerset.gov.uk](mailto:katie.read@somerset.gov.uk)

If you cannot add an electronic signature you should print and sign this application and send it to Katie Read, Quantock Hills AONB Service, Fyne Court, Broomfield, Bridgwater, Somerset, TA5 2EQ

**Please return this form to:**

* Electronically to: [katie.read@somerset.gov.uk](mailto:katie.read@somerset.gov.uk)
* Postal to: Katie Read, Quantock Hills AONB Service, Fyne Court, Broomfield, Bridgwater, Somerset, TA5 2EQ