**Present:**

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| **Kilve Parish Council** | **Initials** | **Present** | **Other** | **Initials** | **Present** |
| Steve Collins (Chair) | SC | Y | Somerset County Councillor Hugh Davies | HD | Y |
| Bruce Eyley (Vice Chair) | BE | Y | Somerset County Councillor  Rosemary Woods | RW | Y |
| Elizabeth Grigg | EG | Y | Somerset West & Taunton District Councillor Chris Morgan | CM | N |
| Simon Blackley | SB | Y | Members of the Public |  | 0 |
| Pat Hayward | PH | Y | Clerk – Karen Scott | KS | Y |

Key: Proposed P:XX, Seconded S:XX (XX = initials)

**046/22 To receive apologies for absence and approve reasons given.** Cllr C Morgan sends his apologies due to ill health

**047/22 Declaration of Interests.** None**.**

**048/22 To approve and sign as a correct record of the minutes of the Annual Parish Council meeting held on 17th May 2022 and the Extraordinary Parish Council meeting held on 23rd June 2022.** The minutes were approved and signed.

**049/22 Update on outstanding actions:** See action list

**050/22 Public participation:** None

**051/22 Receive report from Cllr Rosemary Woods:**

[**https://d.docs.live.net/87944a5efb7dcfa2/Kilve%20Parish%20Council/KPC%20Minutes/KPC%20July%202022%20Documents/Report%20from%20Cllr%20Rosemary%20Woods%20for%20July%202022.docx**](about:blank)

**051/22 Receive Report from Cllr Davies:**

[https://d.docs.live.net/87944a5efb7dcfa2/Kilve%20Parish%20Council/KPC%20Minutes/KPC%20July%202022%20Documents/Report%20from%20Cllr%20Hugh%20Davies%20July%202022.docx](about:blank)

**052/22 Finance – Clerk**

1. **To review budget against spend.** Budgets reviewed and updated. **P:SC, S:BE – All agreed**
2. **To report invoices paid since last meeting.** £100 to Pat-a-Cake for Village meeting refreshments.
3. **To approve invoices still to be paid.** None.
4. **To review Bank balances as at 30th June 2022.** Reviewed, agreed and signed by BE.

**053/22 Updates from Parish Councillors as at 30th June 2022**

1. **Cllr Collins: Finance and Political.** We have had an approach from Holford Parish Council who are interested in some collaboration.

We still have 2 councillor vacancies and it was agreed that the new neighbours would be approached.

Received an email asking whether the parish council would like to be involved in the Beach Clean-Up scheduled for Sat 17th September. It was agreed that the pc would like to be involved.

1. **Cllr Eyley: Planning, Policies and Procedures.**

**Policies -** There are a number of policies still outstanding and these will be addressed over the following months.

**Planning**

**Cider Barn –** The council adopted a neutral stance.

**Beach –** The planning agreement has not be adhered to as the planting has still not happened.

**Kilve Mill –** No comments from AONB

**GE Mare Farm –** The application is still registered. AONB have responded that “no essential need has been demonstrated”.

**Hinkley Point C –** Dredging continues. They also have money available for local projects. Agreed that SB will apply for funding for the Christopher Robin Park.

**Hinkley Point B –** confirmed that it will be shut down on 1st August 2022.

1. **Environment.** The footbridge over the stream behind the church has been damaged which will be reported and we are awaiting an update on the work required on the Permissive Path.
2. **Cllr Blackley:** The Gym Equipment for the Christopher Robin Park has been delivered and is currently being stored awaiting a new installation date. The installation of the fencing started on 18th July.
3. **Cllr Grigg:** **Well-Being**

[https://d.docs.live.net/87944a5efb7dcfa2/Kilve%20Parish%20Council/KPC%20Minutes/KPC%20July%202022%20Documents/Report%20from%20Cllr%20Elizabeth%20Grigg%20for%20July%202022.docx](about:blank)

**054/22 Matters of Report.**

**BE –** Souvenir Brochure for the Jubille Events (funded by Hinkley Point B) has been produced and will be delivered with the Kilve News. There is one for every household.

**055/22 Correspondence**

1. **Received/Responded.** 1 complaint regarding the car park. Confirmation from The Monitoring Officer that they have received the Registration of Interest Forms and that we currently have 2 vacancies. Plus a Dementia Friendly Survey which Cllr Grigg Completed.
2. **Review distribution options.** All happy with the example of a weekly email update.

**056/22 Clerk Training. Resolved to pay the course fees for the ICLA essential knowledge course and that KS completes the training in her own time. P:BE, S:SC. All agreed.**

**057/22 Date of next meeting: Tuesday 20th September 2022 at 18:00hrs – venue Kilve Village Hall.**

**Actions as at 19th July 2022**

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| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Reference Number** | **Minute No** | **Description** | **Who** | **Date required or update** | **Status** | | 150322/1 | 1398/22 | Order remembrance bench and plaque for P Gill  19/07/2022. As we need all work on the permissive path completed before the bench is ordered, this action is carried forward. | **EG** | 20/09/22 | Open | | 150322/3 | 1400/22 | Contingency Plan  17/5/2022 – Outstanding  19/07/2022 – 4 villagers and EG have agreed to work on the plan. Looking at starting in September when the Civil Contingency Planner (Nicola Dawson) will be available to meet and advise | **SC** | 20/09/22 | Open | | 150322/4 | 1403/22 | Suggest targets for appraisal process  17/5/2022 – Outstanding although we have started it.  19/07/2022 Carried Forward | **KS** | 20/09/22 | Open | | 150322/5 | 1403/22 | Raise the issues regarding the Beach Car Park with Hugh Luttrell  17/5/2022 – Outstanding  19/07/22 – as the planning requirements have not been completed, this will be addressed at the same time | **BE** | 20/09/22 | Open | | 170522/1 | 006/22 | Ensure that the Notice of Interest is completed by EG and PH  19/07/22 – Complete | **KS** | 31/05/22 | Closed | | 170522/2 | 014/22 | Review revised standing orders  19/7/22 – complete (on agenda to formally adopt the changes) | **BE** | 19/07/22 | Closed | | 170522/3 | 019/22 | Review Asset Valuations  19/07/22 – carried forward | **SC** | 19/07/22 | Open | | 170522/4 | 025/22 | Book the Village Hall for 16 May 2023  19/07/22 – Complete | **KS** | 19/07/22 | Closed | | 170522/5 | 025/22 | Update the website  19/7/22 – Complete | **KS** | 19/07/22 | Closed | | 170522/6 | 031/22 | Update the Budgets  19/7/22 – Complete | **KS** | 19/07/22 | Closed | | 190722/1 | 1398/22 | Check whether we need permission to install the bench on the permissive path | **SC** | 20/09/22 | Open | |